

Appleton/Oshkosh Area Electrical Joint Apprenticeship & Training Trust
Apprentice Financial Assistance Request Form

Printed Name

Current Address

City

State

Zip

Current: Phone Number(s)

E-mail Address

Signature

Date

For All Apprentices in Paid Related Instruction/Day school:

Please indicate that you have fulfilled the following requirements for your reimbursement request by **initialing to the left of each item:**

- _____ 1. I hereby attest that I have met the following requirements for the requested curriculum year of Paid Related Instruction (day school), and I am requesting reimbursement of half of the book fees paid for the completed curriculum year of day school:

- A passing final Paid Related Instruction (day school) grade for the entire curriculum year (both semesters) requested,
- Perfect compliance with record-keeping policy (no late time cards) during the curriculum year in which assistance is requested,
- Perfect day school attendance in the curriculum year (no unexcused absences),
- Passed all Paid Related Instruction (PRI) exams without any retakes (all exam scores above a 75% for the curriculum year), and
- Completed all Unpaid Related Instruction (URI) courses with a minimum of 90% attendance throughout the curriculum year in which assistance is requested.

Please indicate that the following items are attached by **initialing to the left of each item:**

- _____ 2. Proof of payment (as described in the tuition reimbursement policy)
- _____ 3. Proof of completion (as described in the tuition reimbursement policy)

Comments (Optional) -
