Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
Phone Number: (608) 266-2112

LicensE Portal: License.wi.gov
Email: dsps@wisconsin.gov
Website: http://dsps.wi.gov

DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

JOURNEYMAN ELECTRICIAN LICENSE APPLICATION INFORMATION

Requirements for Credential

Per Wis. Stat. § 101.862, no person may install, repair, or maintain electrical wiring unless the person is licensed as an electrician by the Department or unless the person is enrolled as a registered Electrician by the Department.

Per Wis. Admin. Code § SPS 305.40, a person who holds a license as a licensed Journeyman Electrician or a registration as a registered Electrical Apprentice shall perform electrical wiring activities under the general supervision of a person who holds a license as a licensed Master Electrician or a registration as a Registered Master Electrician. A person who holds a license as a licensed Journeyman Electrician or a registration as a registered Electrical Apprentice may perform electrical wiring activities under the general supervision of a person who holds a license as a licensed Residential Master Electrician provided the wiring associated with dwellings, dwelling units, and detached accessory buildings and structures serving the dwellings or the dwelling units, such as garages, carports, gazebos, and swimming pools.

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

A person may obtain a credential as a licensed Journeyman Electrician by **one** category:

A. Apprenticeship/Experience and Examination - Requires completing an apprenticeship or experience and passing the Journeyman Electrician license examination.

1. **Application and Fees:** Apply and pay fees online in LicensE, https://license.wi.gov. Fees will be calculated in LicensE. If needed, you can save your application and complete and submit it later. **NOTE:** If DSPS requests additional documents they must be uploaded within three (3) months from the date they were requested. Failure to do so may result in having to submit a new application and fees.
2. **Construction Apprenticeship or Experience:** A person applying for a Journeyman Electrician license examination shall have completed one of the following:
    a. **Electrical Construction Apprenticeship**: Completed an electrical construction apprenticeship program recognized under Wis. Stat. ch. 106 or the Federal Department of Labor. Attach a copy of certificate of completion from the Wisconsin Bureau of Apprenticeship Standards stating that you have satisfied the requirements of an electrical construction apprenticeship program in order to take the exam. If you have any questions about apprenticeship standards, please contact the Wisconsin Bureau of Apprenticeship Standards at: http://dwd.wisconsin.gov/apprenticeship/contacts.htm or (608) 266-3332.
    b. **Experience**: Experience in installing, repairing, and maintaining electrical wiring during a period of at least 48 months, with at least 8,000 hours of experience over that period; OR at least 1,000 hours per year for at least five (5) years. Each semester spent full-time in a school of electrical engineering or other accredited college, university, technical or vocational school in an electrical-related program shall be considered equivalent to 500 hours of experience, with no more than 2,000 hours and two 2 years of experience through education being credited toward the required experience. **Complete** the Experience Table (Form 3106T) on the next page according to the instructions and upload it into your LicensE account. **Upload** a copy of transcripts, if applicable.
3. **Examination:** You will be made eligible to test after your application is submitted and reviewed. If additional documents are required you will be made eligible to test after all documentation has been received and reviewed. A communication will be sent once you are made eligible to test. Please check your "junk" or "spam" email folders. You can also check the status of your application by entering your Preliminary Application Number (PAR) at https://license.wi.gov/s/application-status-lookup. If you fail an exam, you must login to License, https://license.wi.gov, and pay another exam fee.

B. Reciprocity for Applicants Holding a Current Journeyman Electrician License in Iowa or New Hampshire - A person who holds a valid, unexpired Journeyman Electrician license acquired through a state examination in Iowa or New Hampshire may apply for a Wisconsin Journeyman Electrician license without taking the WI exam.

1. **Application and Fees:** Apply and pay fees online in LicensE, https://license.wi.gov. Fees will be calculated in LicensE. If needed, you can save your application and complete and submit it later. **NOTE:** If DSPS requests additional documents they must be uploaded within three (3) months from the date they were requested. Failure to do so may result in having to submit a new application and fees.
2. **Experience:** The applicant must have held an Iowa Journeyman A Electrician license or a New Hampshire Journeyman Electrician license continuously for at least one year immediately prior to submitting an application in Wisconsin. Iowa applicants must have completed either an apprenticeship or the experience hours described. New Hampshire applicants must have completed an electrical apprenticeship-schooling program with a minimum of 600 hours, 24 hours of which are safety related. **Complete** the Experience Table (Form 3106T) on the next page according to the instructions and upload it into your LicensE account. **Upload** a copy of transcripts, if applicable.
3. **Verification of Electrician Licensure: Fill in** your Iowa or New Hampshire license number on Form 3106T to facilitate verification from the relevant state licensing agency.

Committed to Equal Opportunity in Employment and Licensing

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DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING
JOURNEYMAN ELECTRICIAN EXPERIENCE FORM (3106T)

Applicant: Complete the applicant section of the form. Obtain the required signatures in the Experience Table, then upload the completed form into your LicensE account, https://license.wi.gov. **See page i of Form 3106 for more information.** Categories A and B have different experience requirements. The table should be completed to meet the requirements listed for one of the categories. Upload a copy of transcripts, if needed. Use additional pages, if needed. **By submitting this form, you attest that the experience listed was in performing duties relevant to the requirements for licensure. You will provide evidence of compliance with the Department upon request.**

Last Name: _____ First: _____ MI: __ Former Names: _____ Application No. (PAR) _____

Witness: By signing the form, you acknowledge that the hours listed on the experience table are accurate and true and you can provide evidence of completion of hours to the Department upon request.

Category A: Experience in installing, repairing, and maintaining electrical wiring during a period of at least 48 months, with at least 8,000 hours of experience over that period; OR at least 1,000 hours per year for at least five (5) years. Each semester spent full-time in a school of electrical engineering or other accredited college, university, technical or vocational school in an electrical-related program shall be considered equivalent to 500 hours of experience, with no more than 2,000 hours and two 2 years of experience through education being credited toward the required experience. Upload a copy of transcripts, if applicable.

Category B: The applicant must have held an Iowa Journeyman A Electrician license or a New Hampshire Journeyman Electrician license continuously for at least one year immediately prior to submitting an application in Wisconsin. Iowa applicants must have completed either an apprenticeship or the experience hours described. New Hampshire applicants must have completed an electrical apprenticeship-schooling program with a minimum of 600 hours, 24 hours of which are safety-related. **Iowa License No.** _____ **New Hampshire** License No._____

Began (mm/yyyy)	End (mm/yyyy)	Hours	Witness Printed Name	Witness Phone No.	Witness Email	Witness Signature (Provide a digital signature or print and sign form.)